



**GROUPE
ECOLE SUPERIEURE
DE COMMERCE
CHAMBERY SAVOIE**

E S C C H A M B E R Y

European Credit Transfer System

E C T S

I N F O R M A T I O N

G U I D E

2005-2006

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SECTION 1

The ECTS SYSTEM

A : INTRODUCTION TO ECTS

The European Community has put a premium on inter-university cooperation in order to improve the quality of education, in favour of students and higher education institutions, regarding student mobility as the essential element of this operation. The higher education component of the SOCRATES programme illustrates that studying abroad can be a particularly valuable experience, as a matter of fact, such a study abroad proves not only to be the best way to learn about other countries, ideas, languages and cultures, but it likewise constitutes an increasingly important asset in professional and academic career development.

Standardised academic and diploma recognition is a preliminary condition for the creation of a broader, more open European space as regards education and training, developed for providing optimal student and teacher mobility. That is why “ECTS” – European Course Credit Transfer System - has been placed as a pilot project within the previous Erasmus programme, with the objective of promoting the academic recognition of studies abroad.

Since the introduction of an external evaluation of ECTS demonstrating the potential of the system, the European Commission has decided to include the ECTS system within the Socrates programme, in particular for Chapter I on the higher education (Erasmus). After the pilot phase, destined to be of limited application, the ECTS system has evolved today into a major component of the European dimension within higher education.

ECTS is above all a methodology destined to create transparency, to establish conditions necessary for cooperation between and to widen the range of choices proposed to students. Its application by institutions facilitates the acknowledgement via academic results of students according to a grading scale understood by all in the same way - ECTS credits and grades – as well as via a better comprehension of the higher education national systems.

B : ECTS PRINCIPLES

- ✓ The ECTS system is founded on three basic elements :
 - *Information on study programmes and student grades*
 - *Mutually agreed aims (between participating institutions and the student)*
 - *The use of ECTS credits (values which represent the student workload).*

- ✓ These three basic elements are worked out through three key documents, namely :
 - *An information package*
 - *Learning agreement*
 - *Grade transcript .*

The essential aspect of ECTS is the recognition by students, teachers and institutions themselves in so far as they wish, that the period of study abroad should be accepted as an integral part of the study programme.

In itself, ECTS determines neither the contents, nor the structure, nor the value attributed to study programmes. This question of *quality*, is regulated by the Higher Institutions themselves in establishing, through bilateral or multilateral agreements, the bases of an adequate cooperative relationship. The methodology used with the ECTS scheme gives those interested the appropriate tools for establishing transparency and facilitating academic recognition.

Full academic recognition is the indispensable condition of student mobility within Erasmus and Socrates programmes. Such recognition supposes that the year spent abroad, including examinations and other assessment activities, actually replaces any comparable study period in the home institution, in spite of any possible content differences with the home programme.

ECTS works on a voluntary basis and on the mutual confidence, at academic level, between participating institutions. Each institution selects its own partners.

C : ECTS CREDITS

They represent, as a numerical value (between 1 and 60) ascribed to each course unit, the workload that the student is supposed to complete for each of them.

They denote the quantity of work each course requires in relation to the total quantity of work necessary to get through a full year of academic study.

Credits may be offered for :

- Lectures
- Practical work
- Seminars
- Academic training/Work Placement
- Research or fieldwork
- Personal work (library, homework)
- Examinations

In ECTS, 60 credits represent the workload of a year of study.

In general, 30 credits = 1 semester
20 credits = 1 term.

With respect to ECTS credit transfer, the home institutions and the host institutions prepare and exchange grade transcripts for each student participating in ECTS, before and after the period of study abroad. Copies of those transcripts are given to the student in order to complete his/her personal file. The home institution recognises the number of credits gained by each student from the host institution for the specific subjects followed, so that the credits gained replace effectively those that would have been acquired at the home institution. The learning agreement allows the student to guarantee that the credits gained for the study programme as previously agreed will actually be transferred.

D : ECTS STUDENTS

Students participating in ECTS will receive full credit for all academic work carried out at any ECTS-partner institution. They will be able to transfer these academic credits from one participating institution to another on the basis of a prior agreement between the institutions involved.

All students who are willing to take part in the ECTS system can only do so if their home institution agrees with other institutions and according to the number of places available.

Most of the students participating in ECTS system will go to a host institution for a limited period and return to their home institution. Some may decide not to return when the period is finished and may choose to stay at the host institution - possibly to gain a degree - or to move to a third institution. Such decisions are nevertheless not possible without the agreement of the institutions themselves, who are responsible for fixing the conditions that the student must fulfil to get a diploma or to transfer registration. By providing a history of the student's academic achievements, the grade transcript is a particularly useful means of helping institutions to make these decisions.

Students selected by each institution to participate in ECTS have to fulfil the following general conditions of eligibility for the ERASMUS grant.

- They must be citizens of one of the EC Member States or citizens of one of the EFTA countries
- They must pay ordinary tuition fees at their home institution while they are abroad
- A period of study abroad should not last less than 3 months or more than a year
- Students in the first year of higher education are not eligible for receiving ERASMUS grants.

For further information, please contact :

**ECTS Department
Erasmus Bureau
Rue Montoyer 70
B-1000-Brussels
☎: 32-2-233 01 11
Fax: 32-2-233 01 50**

SECTION 2

CHAMBERY DEGREES + COURSES

A : GENERAL DESCRIPTION : STRUCTURE OF THE 3 YEAR PROGRAMME

1. Entry Level :

- *Admission : 2 years after the baccalauréat (A levels)*
- *Level of final degree : Equivalent to a Master degree- 5 years after the baccalauréat*
 - *Diploma : Diplôme de l'Ecole Supérieure de Commerce de Chambéry*

2. Outline of the course structure :

	Semester		ECTS Credits
Foundation Year	Semester 1		30
	Semester 2		30
Diploma Programme	Year 1	Semester 1	28 (Core courses : 10 ECTS credits, internship : 18 ECTS credits)
		Semester 2	32 (Core courses : 14 ECTS credits, Majors 8, Electives : 8 and Field Study : 2)
	Year 2	Semester 1	30 (Core courses : 12 ECTS credits, Electives 16 and Sectoral Studies : 2)
		Semester 2	30 final project in-company

C : COURSE UNITS

1. Core courses

These are offered in the Foundation year, semester 2 of the Diploma Programme year 1 and semester 1 of Diploma Programme year 2.

These courses are taught in French.

The first year covers the basics in the following subject areas: Marketing, Financial Management, Accounting, IT and the use of the PC, International Business, Business and Civil Law, as well as two Modern languages. English is compulsory for French students and there is a choice between German, Spanish and Italian in the second foreign language classes.

The second year (second semester) moves on to Financial Analysis and Forecasting. Human Resource, Strategy and Criminal Law are also introduced. The language classes continue as in year one.

The third year (first semester) offers extensive Strategic Analysis, Bankruptcy Law and courses linked with Business Transfer. The core courses usually start at the beginning of each semester.

2. Majors

These are offered at semester 2 of the Diploma Programme year 1.

In January each year 5 majors are proposed to students, allowing a more specialised choice between the following areas Marketing, Finance, Supply Chain Management, Project Management and International Business.

The first 4 of these are taught entirely in French. The last of these, International Business, is entirely in English.

All the majors aim to prepare students for professional activities in the specific fields covered.

3. Electives

These are offered in semester 2 of the Diploma Programme year 1, with the majors, and in semester 1 of the Diploma Programme year 2.

The electives can be selected individually from each block proposed. This means the student can make an individual selection as a function of his/her professional objectives or interests. They include International Business, Finance, Law, Marketing, Web Site Design, Human Resource Management. Some have a highly professional focus.

Most Electives are taught in French, except those directly linked with International Business and a few others (Supply Chain Management, Economic Intelligence Monitoring ...)

4. Majors + Electives

Programme for English-speaking international students

By following the International Business Major (6 subjects offered) and the 5 International Business electives, students can complete an entire semester of courses taught in English.

This is offered only in Semester 2 of Diploma Year 1, from January (i.e. Spring Semester). Go to page 16 for more details.

Courses offered to International students

Diploma Programme Year 1

(Semester 1 : Internship/ Academic training: exchange students are not eligible for this semester.

16 weeks minimum from July to December.)

Semester 2 : Core courses

Course title	Department	Hours of lectures
Marketing Cases	Marketing	21
Business Game (simulation)	Financial Management	21
Career Management	Management + Strategy	21
Strategic Auditing	Financial Management	21
Criminal Law	Law + Society	21
Employment Law	Law + Society	21
Transactional Analysis	Management + Strategy	21
Human Resource Management	Management + Strategy	21
English (TOEFL)	Modern Languages	42
German/Spanish/Italian	Modern Languages	42
Total ECTS credits		24

The above courses are all taught in French, apart from the obvious exception of the Modern Languages classes. The programme is core course, and so for the Chambéry students each course is compulsory.

In-company Project (Field study) :

Students work in a professional context, one and a half days per week. Their task is to contribute to the company's activities as a consultant would do, analyzing what is happening and suggesting new or alternative actions. The final grade is based on the written report and presentations made by the Project Groups.

Credits : **2 ECTS credits** are attributed to this work and both the elements required for evaluation (written and oral).

Courses offered to International students

Diploma Programme Year 1

Semester 2 : Majors : 21 hours x 4. Choose 1, 2, 3 4 or 5

The 5 Majors				
Marketing – Finance – Project Management – Supply Chain Management - International Business				
Diploma Programme Year 1				
Marketing Major 1	Services Marketing	Distribution	Consumer Behaviour	Communication Strategy
Language : French	C Ravix	JF De Benezé	C Breda	O Trendel
ECTS credits	2	2	2	2
Finance + Accounting Major 2	Budget Management	Fund-raising Policy	Audit	Short-term Risk Management
Language : French	L Humbert	B Terrier	Gallet	Gallet
ECTS credits	2	2	2	2
Project Management Major 3	Body of Management Project	Time Management Project	Human Resource Management	Advertising Project
Language : French	JM Héraud	JM Héraud	JC Marty	A Ferry
ECTS credits	2	2	2	2
Supply Chain Management Major 4	Industrial Management	Purchasing Management	Logistics	Quality or After Sales Service
Language : French	O Billard	M Souvignet	O Billard	Leborgne
ECTS credits	2	2	2	2
International Business Major 5				
Language : ENGLISH	International Market Entry	Risk Management Conferences	Cross-Cultural Communication	International Business Negotiations
ECTS credits	Nassar	B Terrier	N Casalis	Eyre/Planeta/Casalis
ECTS credits	2	2	2	2

Courses offered to International students

Diploma Programme Year 1

Semester 2 : Electives

BLOC 1 Choose 1/5	Industrial Marketing H Chouchana	Comparative Studies and Finance R Lallemand	Web Site Design JM Héraud	Asian Market (in English) Eyre/Hodin	Marketing and Tourism C Breda
ECTS credits	2	2	2	2	2
BLOC 2 Choose 1/5	Sales Management P Pietruszka	Management and Organizations H Michel	Computer Graphics L France	The Company in the Single Market (in English) Eyre/O'Sullivan	European Institutional Law L Chancelot
ECTS credits	2	2	2	2	2
BLOC 3 Choose 1/5	Direct Marketing L Mandica	Data Mining JM Héraud	German/Spanish Markets (in German/Spanish) Blumbach/Casalis	English speaking Markets (in English) Eyre/sadowsky	Human Resource Policy and Economic Performance Parez-Cloarec
ECTS credits	2	2	2	2	2
BLOC 4 Choose 1/5	Panels F Node Langlois	Databases B Sellier	Arts Management	Emerging Markets Kessie/Personnet/Casalis/Eyre	Public Administration Management H Michel
ECTS credits	2	2	2	2	2

CHOOSE ONE ELECTIVE PER BLOCK

Courses offered to International students

The Semester in English (Spring Semester)

The semester in English is composed of the International Business major plus 2 courses :Visits of International Companies (Eyre/Casalis) ; Industrial Management (P. Granger) and 5 electives on business in different regions of the world. Each course is 21 contact hours, and the total is 168.

International Business Major

These 6 courses total 126 contact hours.

The major includes six courses dealing with key aspects of international business. Industrial Management leads to understand the operations of a modern supply chain management and analyse where efficiency gains and costs savings can be made. Risk Management covers some of the problems and challenges of competition in international markets. Cross-cultural Communication identifies the obstacles and complexities of business activities between those of different native languages, different cultures. Business Negotiations looks at the theory of international business transactions and provides an opportunity for students to practise negotiations in simulated confrontations. Market entry explores different ways of entering new foreign markets. Multi National Company visits are an opportunity to explore international corporations.

IBUS option	Industrial Management	Intern. Risk Management	Cross-cultural Communication	International Business Negotiations	Market Entry	Multi Nat Cy Visits
	P Granger	B Terrier	Noémi Casalis	Eyre/La Planeta/Casalis	Noémi Casalis	P Eyre/N Casalis

Electives in International Business

These 5 courses total 105 contact hours.

The following courses look in detail at the major zones of the world, finding differences and similarities in the way business is conducted. Different forms of business culture both at national and at corporate level are explored. Concrete cases of national companies are discussed. Students also acquire an understanding of how the European Union is evolving, and what it means to do business in the EU. The challenges and opportunities facing the emerging countries are examined.

Regional Business Electives	Asian Markets	German/Spanish Markets	English-speaking Markets	Emerging Markets	The Company in the Single European Market
	Hodin/Eyre	Blumbach/Casalis	Sadowsky/Eyre	Kessie/Personnet/Eyre /Casalis	Eyre/O'Sullivan

Courses offered to International students

Diploma Programme Year 2

Semester 1 : Core Courses

Course title	Department	Hours of lectures
Business Transfer	Entrepreneurship	21
Strategic Initiatives	Management + Strategy	21
International Strategy	Management + Strategy	21
Strategic Marketing	Management + Strategy	21
Bankruptcy Law	Law + Society	21
Total ECTS Credits		12

Semester 1 : Sectoral Study

Students use the knowledge provided through the strategic management courses to work in groups on a sectoral analysis. This group work continues throughout the first semester, completed by a report and an oral presentation. The aim is to apply competitive analysis and strategic theory to the activities in one sector of economic activity.

Credits : **2 ECTS credits** are attributed to this course.

Semester 1 : Electives

Please see next page

Semester 2 : Final project

The final semester of the Diploma programme is spent in company or, for the French students, in a Exchange Partner Institution. In fact students have several choices to choose from :

- **Projects in companies in France or abroad + final paper**
- **Academic semester in universities abroad + final paper**

The assessment for credit (**30 ECTS credits**) is made either through the academic report + oral presentation while completing the company internship, or through academic credits transferred from partner institutions, together with a field work project.

- Courses offered to International students

Diploma Programme Year 2 : Semester 1 : Electives

BLOC 1	Panels	Financial Markets	Asian Markets (in English)	Body of Knowledge Management	Organization and Management
ECTS Credits	2		2	2	2
BLOC 2	Business Negotiation	European Accountancy Rules	English speaking Markets (in English)	Project Time Management	Incertainties in the Business Environment
ECTS Credits	2		2	2	2
BLOC 3	Producer market Segmentation	Introduction to Accountant's Control Techniques	Emerging Markets (in English)	Human resource Management	Innovation Management
ECTS Credits	2		2	2	2
BLOC 4	Distribution and Industry	Accountant's Control Techniques	Cross Cultural Communication (in English)	Internet and Law	Planning & Implementation of Change
ECTS Credits	2		2	2	2
BLOC 5	Innovating Products Marketing	Auditing	Supply Chain Management (in English)	Advertising Project	Economic Intelligence Monitoring (in English)
ECTS Credits	2		2	2	2
BLOC 6	Trade Marketing (in English)	Exchange Rates & Financial Risks	B to B Communication	Humanitarian Initiatives Management	Quality Management
ECTS Credits	2		2	2	2
BLOC 7	Communication	European Business Law	Arab muslim Markets (in English)	Computer Graphics	The Sustainable Company
ECTS Credits	2		2	2	2
BLOC 8	Operational Marketing	Knowledge Management	International Business Negotiation (in English)	Databases	E-business (in English)
ECTS Credits	2	2	2	2	2
CHOOSE ONE ELECTIVE PER BLOCK					

SECTION 3:

ESC CHAMBERY

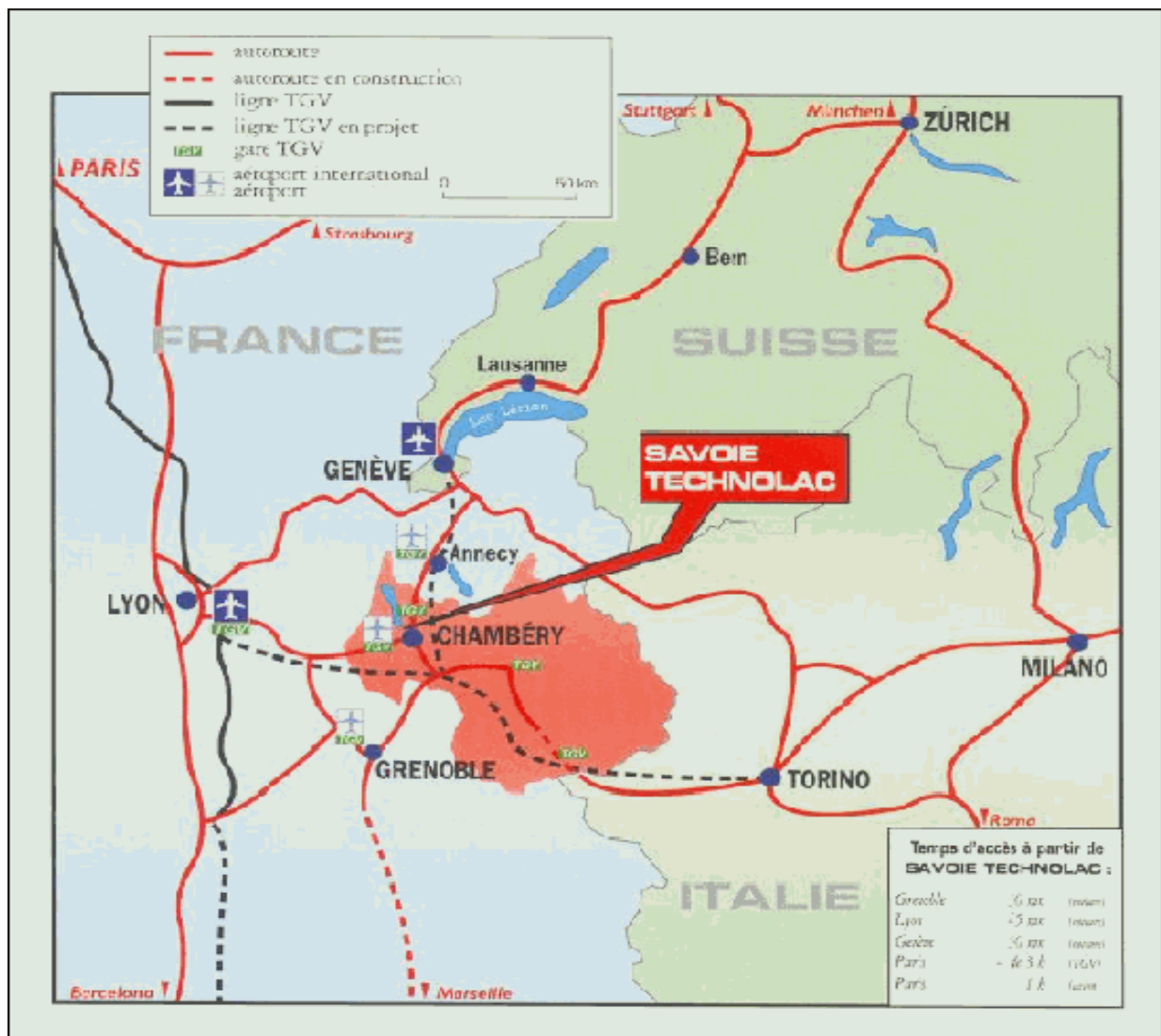
A : NAME AND ADDRESS

1. Contact address

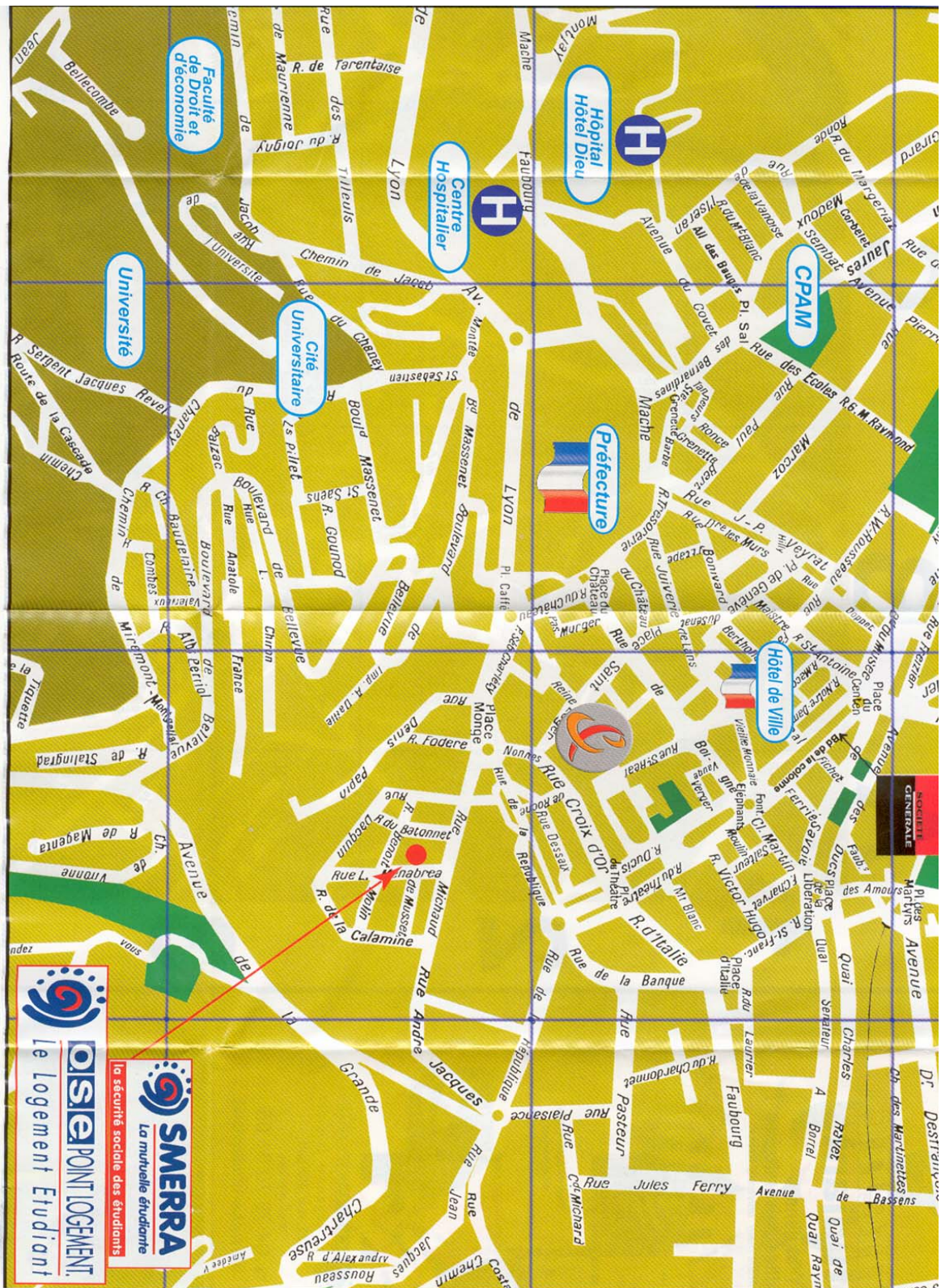
**Chambéry Graduate Business School
12 avenue du Lac d'Annecy
Savoie Technolac
73381 LE BOURGET DU LAC CEDEX
France**

**. (33) 4 79 25 32 54
Fax : (33) 4 79 25 33 54
e-mail : mp_favre@esc-chambery.fr
http : //www.esc-chambery.fr**

2. Directions + Location



Chambéry town centre map





Technolac site map

*As you leave Chambéry, follow signs to Le Bourget du Lac.
 Before you arrive at Bourget, take the “Savoie-Technolac” road.
 When you have passed the entrance to Savoie-Technolac, head for the
 roundabout.
 At the roundabout, take first right hand exit. The School is the second building
 on the left.*

B : ACADEMIC CALENDAR

1. Academic year dates

- Foundation Year Programme : 3 Oct 2005
- Diploma Programme Year Yr 1 / Spring semester : **5 Jan 2006**
- Diploma Programme Year Yr 2 : **29 Aug 2005**
- **Orientation Fall Semester : 29 August 2005**
- **Orientation Spring Semester : 4 January 2006**

Please note ORIENTATION is MANDATORY for all INTERNATIONAL STUDENTS

NO LATE ARRIVAL is AUTHORIZED and students must stay till their exams are over.

2. Organisation of semesters

- Foundation year : from early Oct to end of Jan + early Feb till end of May.
- Diploma Programme year 1 : from early January till end June.
- Diploma Programme year 2 : from early September till 2nd week of December.

3. Examination periods

- Foundation Year : 1st semester - end of January
2nd semester – End of May
- Diploma Programme Year Year 1 : *Core courses exams : March*
2nd semester – end of June
- Diploma Programme Year Year 2 : 1st semester – 5 to 17 Dec

4. Holidays

- Christmas: from 17th December 2005 to 4th January 2006
- February: one week, from Feb 18th till Feb 26th, 2006
- Easter: one week, from April 22nd till April 30th, 2006

Public holidays in France	
January 1st	New year's Day
Easter Sunday & Monday	Easter
May 1st	Labour Day
May 8	Armistice World War II (1945)
Ascension Thursday	Ascension Day + following Friday off
July 14	Bastille Day (Revolution 1789)
August 15	Assumption
November 1st	All Saints' Day
November 11	Armistice (1918) + following Friday off
December 25	Christmas Day

C : ECTS INSTITUTIONAL COORDINATOR

1. Identification

ESC Chambéry Savoie Group
Savoie Technolac, 12 avenue Lac d'Annecy
73381 LE BOURGET DU LAC CEDEX
FRANCE

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Fax : (33) 4 79 25 33 54
[http : //www.esc-chambery.fr](http://www.esc-chambery.fr)

- The ESC Chambéry institutional co-ordinator is:

Bernard PINAT, Director
ESC Chambéry Savoie Group
Savoie Technolac, 12 avenue Lac d'Annecy
73381 LE BOURGET DU LAC CEDEX
France

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- Study Programme Department

Michèle CUDO, Head of Dept.
(33) 4 79 25 38 32 (direct)
e-mail : m_cudo@esc-chambery.fr

D : GENERAL DESCRIPTION

1. History and presentation

Chambéry Business School (*Ecole Supérieure de Commerce*) is an establishment created in 1968 by the Chamber of Commerce and Industry of Chambéry and of Savoy.

Since September 1992 ESC Chambéry has been promoting a new teaching approach in response to the needs of businesses. Furthermore, ESC Chambéry, through the education provided, aims to meet the demands of businesses requiring flexible executives with readily operational skills, adapted to the labour market.

✓ The original pedagogical project of ESC Chambéry, founded on rigorous research, is based on an active approach, preparing students for a professional environment where the skills required are constantly evolving.

- *With the introduction of skills that have become indispensable today : international skills and new technologies*
- *Strongly favouring professional experience through fieldwork*

The education provided by ESC Chambéry covers three academic years comprised of courses in Marketing/Sales, Accounting/Finance, IT, Human Resources, Law, and Foreign Languages...

✓ It includes :

- *A minimum of a work placement or year long project (of which one is located abroad in the course of the three-year programme)*
- *The possibility of a sabbatical year in-company or at a university abroad.*

The teaching methods of the ESC Chambéry today present a break with regard to classical teaching. The professors no longer dispense knowledge but teach it.

✓ Chambéry Business School is also :

- *A Sandwich Course Option*
Open uniquely at the Diploma Programme Year level of the School, this sandwich formula allows the student to assure his employer an availability of 50 % of his time. In phase with demands of work in a firm, it develops professionalism and guarantees the achievement of concrete objectives.
- *A Bachelor of International Trade*
A one-year programme on international business and trade all in English. Entry level is after 2 years of studies at a university level. It is designed for students who intend to work as professionals in management, import/export and other international activities. Web site : www.esc-chambery.fr/en/bachelor
- *A Bachelor of Tourism Management*
A one-year programme on tourism management all in English. Entry level is after 2 years of studies at a university level. It is designed for students who intend to work as professionals in the area of tourism. Besides courses, it also features visits to companies and tourism organizations. Web site : www.esc-chambery.fr/en/bachelor
- *CESNI (Centre d'Etudes des Sportifs de Niveau International)*
Created for the benefit of international and national sports men and women, it allows them to further their ascent towards the professional world, liberating them of the doubts about their post-sport career and optimising their chances of success in the business world.

- *A Centre of Resources for New Graduates*
Put into place by partnership agreements with the Job Centre (ANPE) of Chambéry, the Local Government Authority for Labour, Employment and Professional Education (DDTEFP) the Executive Employment Agency (APEC) and the Agency for facilitating Professional Insertion (AFIJ), this autonomous and dynamic space greets executives and recent graduates who are looking for work opportunities.

2. Size

✓ A few figures representing Chambéry Business School:

- *32 years of experience*
- *30 permanent lecturers*
- *75 guest lecturers: French or foreign from partner institutions, or professional consultants coming to share their experience with the students*
- *150 places per year for several thousand applicants*
- *450 students on the whole, plus 40 to 50 foreign students*
- *about 20 student clubs and activities who enrich life at the School.*

On the other hand, the ESC Chambéry Savoie Group has the good fortune to be situated at the Savoie-Technolac Business and Science Park, an area of 200 hectares, under the label 'technopole'.

Since 1988, it has been home to 21 research laboratories, more than 100 innovating firms and 40 courses of technical and scientific higher education.

3. Degree Accreditation

Chambéry Business school is an institution created in 1968 by the Chamber of Commerce and Industry of Chambéry and Savoie.

✓ Recognised by the French State, ESC Chambéry awards :

- *A diploma issued by the Minister of Education ('Bulletin Officiel' of June 12 1992 and Sep 22-23 2003).*

ESC Chambéry is part of the national network of Graduate Business Schools ('Ecoles Supérieures de Commerce' : ESC).

✓ ESC Chambéry is part of :

- *The IENA and PROFILS national entrance examination boards (Concours Haut Enseignement Commercial et Profils)*
- *The Regional 'Grandes Ecoles' Network. (l'Alliance des Grandes Ecoles Rhône-Alpes AGERA) www.agera.asso.fr*

4. Organisation and structure

The ESC Chambéry group, is organised in the following way :

- **Group and Business School Director : Bernard Pinat**
- **Head of ESC Study Programme : Michèle CUDO**

ESC promotes professional adaptability, decision-making and the social integration of students.

A complete and coherent system of methods and tools are in place to guarantee this result.

Adapted pedagogical system	Standard pedagogy	ESC Chambéry pedagogy
Objectives	Profession	Skills
Pedagogy	Teaching of optional subjects	Course Units with tested and coordinated entry (Quiz-Bank)
Relations professors/students	Course, Practical works, Tutorials	Individual tutorial system
Rhythm of apprenticeship	Regular schedules	Variable and individual
Teaching methods	Books, courses	Multimedia centre, Information Mapping®, Intranet/Internet network
Pedagogical progressive	Relatively set	Immediately adjustable
Autonomous study	No	Yes
Inter-disciplinary	No (or team-teaching)	Guarantee
Fieldwork	Project training	Training, projects, annual transversal studies

The first and the second stage form the basis of the study organisation, and are split up into semesters.

The curriculum of the School is split into two parts :

- *Foundation Year : 1st and 2nd semesters*
- *Diploma Programme Year (2 years): 1st, 2nd, 3rd and 4th semesters*

The education dispensed by the ESC requires 3 academic years minimum.

Students must complete over a maximum period of 4 years (including year out).

✓ The teaching departments :

- *Marketing and International Department*
- *Entrepreneurship and Strategy*
- *Languages Department*
- *Information Systems and Decision-making Tools*
- *Audit, Finance and Business Law*
- *Human Resource and Organization Management*
- *Personal Efficiency and Performance*

ESC Chambéry also boasts a rich and intense student club and activity life. We believe this contributes to the personal development of the student, to promote the image of the School, to create strong bonds between students, and to help regional economic development.

✓ These student-led activities include the following areas:

- *management in a company*
- *international activities*
- *humanitarian causes*
- *cultural activities*
- *sport*

The end of the academic school day, at 4:30 p.m., allows the students to fully immerse themselves in their particular student club at the school, places of communication and social exchanges, essential to the internal life of the School.

✓ The various students clubs of the School :

- **BDE - Bureau Des Elèves, Students' Office** : coordinates the following student activity clubs
- **BDS - Bureau Des Sports** : organises and manages sports events and competitions
- **Skillicite - Ski Club** : organises a range of events for skiers
- **Snooz Video**: covers school events and makes promotional videos
- **La Centrale** : offers school products and various services
- **ART MANIAC - Bureau des Arts** : organises cultural events + exhibitions
- **Sup de Coeur** : involved in humanitarian actions
- **Dyonisos** : initiates the students into oenology
- **Gala** : organises the annual School Ball
- **Passe-Montagne** : publishes a guide which offers more than 400 discounts for students
- **Job Express** : recruits and puts qualified students at firms' disposal
- **Club International** : favours international contacts between business school students
- **ECC Conseil (Junior Firm)** : carries out surveys for companies in the region.

NB : A fixed subscription is payable to the student union (BDE) for participation in any Club

5. Specialised Services and Facilities

➤ **Infothèque = School Library**

It includes :

- on the ground-floor : Press Archives for research work.
- on the first floor : the library (books and various other documents, a press area (more than 130 news periodicals) and the multimedia section (7 computers and 1 video recorder)

Library
<ul style="list-style-type: none">• 4 200 texts• videotapes• reference books : dictionaries, atlas, economic data• professional directories• annual reports• CD-Rom : Encyclopaedia + Atlas Encarta<ul style="list-style-type: none">Data bank<ul style="list-style-type: none">↔ CD Risk↔ Astrée↔ Delphes (an Internet data basis)↔ Language Methods

N.B: the majority of books recommended by professors are available at the School Library

Permitted borrowing: maximum of 3 books + 3 periodicals for 2 weeks.

A €65 Deposit against losses is to be paid by cheque.

➤ **4 computer rooms**

The computers have a number of built-in software programmes : Word, Excel, Access, PowerPoint, Sphinx., Dreamweaver.

Each room is equipped with a laser printer : access is obtained through the photocopy card. There are 50 computers in the rooms with the Internet. One of the rooms has a scanner with colour printing available.

Personal computers : if your PC is not Wifi equipped, it is possible to rent a Wireless Network Adapter. Deposit : € 50, cost : €10 for one year, €5 for one semester only. Your contact : Informatics Department upon your arrival.

➤ **Phoning room**

For projects under the direction of Departments, the School places a telephone room, including 6 phones, at the students' disposal. The request must be made to School Administration 10 days before the date of use.

➤ **Photocopy**

The photocopier is at students' disposition on the first floor. The student shop, managed by students, distributes the cards. As an indication, 100 units cost 3 € (+ one-off payment of 5 € for card).

6. 3-year Programme Structure

➤ Foundation Year Programme

The first level is made up of two semesters of core courses built on diagnosis tools.

It deals with the foundations of financial management.

At the end of this first stage, the student should have acquired a good level of general management knowledge, a real independence of learning and will have mastered some analytical techniques.

Content : 1st semester

- *general business knowledge (Economics, Law, Sociology)*
- *languages (Modern Languages, Computer Science, Applied Mathematics, Expression)*
- *diagnostic analysis*
- *understanding of organisations and the international environment*

Content : 2nd semester

- *managerial systems, production economics, distribution economics*
- *business development, financial management and marketing*

FIELD APPLICATION : a minimum of 3 to 4 months Work Placement (internship) in France or abroad and diagnostic report, i.e. written and oral work to be submitted. This is validated during the Diploma Programme Year 1.

➤ Diploma Programme

The second level is divided into 4 semesters. It is based on a field application (see above) forecasting and risk management tools.

At the end of this period, the student will have acquired all of the basic management techniques of marketing and will be able to implement them.

At the end of the final year, the student should be able to analyse, implement and manage the risk of his actions in competitive and international environments.

Content : 1st semester :

- Internship (not open to exchange students)

Content : 2nd semester

- **Core courses : Introduction to strategy**
- **5 Options of 84 hours each in 1) Marketing 2) Finance 3) Logistics Management 4) Project Management and 5) International Business in English.**
- **Electives in :**
 - marketing*
 - international business*
 - general policy-making*
 - accounting/financial management*
 - information technology*

FIELD APPLICATION : Work Placement (internship) in firm : written and oral work to be submitted

Content: 3rd semester

Divided into UVOs (core courses) and UVEs (electives) which develop the concepts of risk management and strategy. A sectoral strategic study is also completed in groups.

Content: 4th semester

Semester of application: final year project

- ***projects within firms (in France and abroad)***
- ***exchange programmes in universities abroad***
- ***foreign degrees***

thanks to School partnership agreements.

7. Assessment

To ensure success in course units the professor is at the heart of all student activities and behaviour.

The allocation of the course credit is the full responsibility of the professor.

There are several methods of assessment:

- *written report*
- *presentation*
- *participation*
- *class exam*
- *etc...*

The content of the course unit as well as the methods of evaluation are contained in the pedagogic learning agreement (on line documents for enrolled students).

The School Administration supplies a complete list of the registered students in his course unit, stating:

- *the allocation of marks (A, B, C, D, E)*
- *the students who are waiting : further work required (F)*
- *the students who have failed (R) : such an evaluation requires re-registration for the course the following year*

This is the Chambéry version of the European Credit Transfer Assessment

ECTS grade	School assessment	Definition
A	A	Excellent
B	B	Very good
C	C	Good
D	D	Satisfactory
E	E	Sufficient
FX	F	Fail - some more work required
F	R	Refusal

E : REGISTRATION PROCEDURE

1. Key dates : please note

Deadline for applications:

- *Early June for the 1st semester*
- *Early November for the 2nd semester*

2. Useful information

In order to study at ESC Chambéry, the foreign student is required to :

- *be enrolled in a partner institution of higher education (please refer to the list attached)*
- *have completed the registration procedure for the School or for the ECTS*

3. ESC Chambéry contacts

- International Relations Office

Marie-Pierre Favre

(33) 4 79 25 33 40 (direct)

e-mail : mp_favre@esc-chambery.fr

- School Director

Bernard PINAT

(33) 4 79 25 38 41 (direct)

e-mail : b_pinat@esc-chambery.fr

- Head of Study Programme

Michèle CUDO

(33) 4 79 25 38 32 (direct)

e-mail : m_cudo@esc-chambery.fr

4. Prerequisites

Refer to each course to check whether a prerequisite is necessary before starting the course or ask to the Head of the Study Programme.

5. Expenses paid by the student (2004/05 prices)

- *Student Activity subscription (BDE) : 75 €. It gives entitlement to student clubs at subscriber BDE price except the freshers' week-end. For example : the parties organised at School cost between 4€ to 9 € for subscribers, instead of 10€ to 15 € for non-subscribers.*
- *Social security subscription. For your information, the cost of medical insurance for academic year 2004/2005 amounted to 180 €. (Students from EEA and Switzerland are exempt).*
- *Tuition : free for students on an Exchange programme.*

SECTION 4

PRACTICAL INFORMATION

A : FORMALITIES IN THE HOST COUNTRY

1. Checklist of documents

- Even for a short visit as a student, you will need :
 - passport or identity card for EEA (EU) members
 - visa for non-European students, except Swiss nationals
 - several passport size photographs (3 minimum)
 - **birth certificate, made out by your own country and translated into French (for non EU students)**
 - medical insurance certificate or form E128 for European Community students. **Non EEC students coming to France to study more than 3 months will have to buy French Student Social Security. This is mandatory.**
 - blood group card (if you have any)
 - civil liability ("Responsabilité civile") insurance certificate (can be bought in France upon arrival)
cost : €15
 - proof from your bank specifying the amount of your resources (minimum 460 €/month)
 - car insurance certificate, if applicable

Remember to make several certified photocopies

2. Residence permit - marked "Student"

You must request a residence permit if you intend to stay for more than 3 months. The duration of the permit is limited to the validity of your passport and cannot exceed the duration of your studies (max. one year). It can, however, be renewed each year. You must apply for it within 2 months of your arrival in France. **(The students from the 10 new member states of the EEA and Switzerland do not need a residence permit since May 2004, except if they want to work, even part time, in France).**

You must go the Préfecture to obtain the list of documents you will be asked to supply (see address below).

Next you will hand in an application form with the following documents : (NB you must present the originals of all your documents along with a copy)

- Valid passport with a "long stay" visa, except for the 10 New EU States Members and Switzerland)
- Proof of domicile (electricity bill, rental receipt)
- **Birth certificate made out by your own country (translated into French or multi lingual)**
- photocopy of your student card + proof of enrolment at the University or at the School stating the dates of duration of your stay (from entry until departure from France)
- Proof of sufficient resources (a bank account with an amount of money of about € 3 000 for one year or proof of a scholarship or a bank transfer of €460 per month coming from abroad)
- photocopy of medical insurance (Social Security)
- 3 passport photographs

WARNING : - Students coming for the 1st time, will be requested to go the Office des Migrations Internationales (Lyon or Grenoble) for an obligatory medical visit. The renewal of the residence permit will be submitted to the presentation of a certificate proving that you had undergone this obligatory visit.

You will have to pay a fee of €55 the 1st time you will be delivered a residence permit. Once your file has been completed and handed out to the Authorities (Préfecture or Mairie depending on where you live), the residence permit shall be delivered within a month.

For further information, please contact :

Préfecture of Chambéry – Service des étrangers

04 79 75.51.05 - Monday-Friday, 8.30 –11.30 am and 1:30- 4 pm

Contact : Mrs PONTIN

3. Insurance, Health and Social Issues

Foreign students have access to the student social security system under the same conditions as French students, i.e. they must be enrolled in a higher education establishment giving access to the student security system and be under the age of 28.

The student security system is obligatory. It is run by 2 student complementary health organisations (**SMERRA** and **LMDE**), one of which should be selected when you enrol. Affiliation to the social security system takes place when you enrol at school and requires payment of €180 contribution (2004/05 academic year). Citizens from the EEA and Switzerland who have either the E128 (or any other E xxx) form completed and stamped in the country of origin or a certificate showing that they have taken out private insurance are of course exempt. **Non EU students must subscribe to the French Social Security Student scheme.**

➤ **Mutuelle des Etudiants (LMDE)**

14 bis Faubourg Reclus
73000 Chambéry
04 79 75 10 96

➤ **SMERRA**

123 rue Michaud
73000 Chambéry
04 79 33 34 34

Civil Liability (third party and personal accident insurance, Responsabilité civile in French) is **mandatory** in France. Average cost per year : €15. Forms E...and other forms which give proof of cover in your country of origin do NOT cover you against personal liability claims.

Repatriation Insurance : Should you have a serious or long term health problem, it is highly recommended that you take out an insurance policy that would cover your repatriation.

Before coming to France, find out full details from your Social Security office or private insurer and make sure you will be fully covered for all risk when abroad.

Home Insurance : All students in accommodation must take out home insurance (fire, flood damage...) for the accommodation they are in. This is called “multi risque habitation”.

Health Care :

In France you can choose your own doctor. Doctors generally see patients by appointment only. Basic appointment with a general practitioner costs €20. Make sure to choose a doctor who is “conventionné”, otherwise you will not be reimbursed by Social Security and the tariff will be higher.

Please note you will be reimbursed 70% of the doctor’s fees, the remaining 30% can only be reimbursed if you take a private insurance policy. Make sure you choose suitable policy for all circumstances (Contact LMDE or SMERRA)

In order to buy most medication you will need a prescription that you must show the chemist.

Useful sites for more information : www.ameli.fr and www.amb-sa.fr/consul/guideoas/doc.pdf

Useful numbers

- **Rousselin Ambulance**
299 avenue de la Boisse
73000 Chambéry
. 04 79 96 14 55
- **Chambéry Hospital**
Place du Docteur François Chiron
73000 Chambéry
. 04 79 96 50 50
- **Free and anonymous Centre AIDS**
Chambéry Hospital
. 04 79 96 51 52
- **General Clinic of Dr Cléret**
8 rue Burdin
73000 Chambéry
. 04 79 75 10 10

4. Housing benefits

They are available to anyone paying rent for accommodation. As soon as you sign your lease make your application at the "Caisse d'Allocations Familiales – CAF (this can be done on line). Once your application had been made it will take about 3 to 6 weeks for you to receive your benefits

- **Aide Personnalisée au Logement APL** : you must be renting a state-approved flat, (meaning a state – recognised contract between the owner and the State whose number must appear on the lease).
- **Allocation de Logement à caractère Social ALS** : you must be resident of a flat meeting the basic norms of comfort, size.

For a furnished apartment, the «CAF» will only take into account 2/3 of the rent + utility expenses. The time to obtain it is about 3 to 6 weeks after the deposit of the complete form. The allowances are paid with a retroactive effect of 3 months. **There is no allowance for the first month.**

However, **allowances can vary from 15 to 50% of rent so it is worth applying for this help.**

- Application forms are available from the CAF. To be eligible you will need :
 - *Passport or ID*
 - *declaration of resources (last year)*
 - *a rent receipt (the first month)*
 - *photocopy of your student card or certificate of enrolment*
 - **French bank or postal account details (= R.I.B. postal ou de Caisse d'Epargne)**
 - *photocopy of residence permit (=titre de séjour) for non EU students*

For further information, please contact: **Caisse d'Allocations Familiales**

. 04 79 96 62 22 - Monday-Friday, 8:00 am/4:00 pm

www.caf.fr

4. Bank account

In order to simplify your financial operations, you should quickly open an account with a French bank. The following documents are needed:

- *identity card or passport*
- *proof from your bank which says that you receive at least 460 €/month*
- *proof of domicile*

The majority of banks are located in the town centre, near the *Eléphants* :

- | | | |
|--|---|--|
| <ul style="list-style-type: none">• Banque de Savoie
6 boulevard du Théâtre
73000 Chambéry
. 04 79 33 94 94 | <ul style="list-style-type: none">• Caisse d'Epargne
14 boulevard de la
Colonne
73000 Chambéry
08 20 00 01 17 | <ul style="list-style-type: none">• Société Générale
10 boulevard de la
Colonne
73000 Chambéry
. 04 79 60 57 80 |
| <ul style="list-style-type: none">• Banque Nationale de Paris
3 place de l'Hôtel de ville
73000 Chambéry
. 08 02 35 60 63
(operations with foreign
countries) | <ul style="list-style-type: none">• Crédit Agricole
2 place du Château
73000 Chambéry
. 04 79 70 11 67 | |
| <ul style="list-style-type: none">• Banque Populaire
Des Alpes
15 av. des Ducs de Savoie
73000 Chambéry
. 08 20 33 79 24 | <ul style="list-style-type: none">• Crédit Lyonnais
26 boulevard de la
Colonne
73000 Chambéry
. 04 79 75 99 11 | |

The banks are generally closed on Mondays. Opening hours are from 9:00 am to 12:00 am and from 2:00 p.m. to 5:00 p.m. There are many cash machines in and around the town, (with a visa or an international cash card).

Finally here is a last web site that you can consult for more practical information regarding your stay as an exchange student in France : <http://etudier-en-france.org/cerise/index.html>

B : ARRIVAL IN CHAMBERY

1. Schedule of formalities

To help you with the formalities, we advise you to follow this procedure :

- **first obtain your visa in your own country.** This may be attained through the local town hall or at the French Embassy
- as soon as you arrive at the School, go directly to the International Relations Department to sort out any outstanding **admission formalities**
- the registrar's office will give you a **certificate of enrolment** at the school and your **student card**
- to simplify your financial matters, open a **French bank account**
- next, go to the *Préfecture de Chambéry* with your passport
- then make your request for a **residence permit** (carte de séjour) at the *Préfecture de Chambéry*, foreign service or at the Town Hall if you live outside Chambéry.
- finally you will be able to deposit your form at the *Caisse d'Allocations Familiales* in order to obtain **accommodation allowance**

Additional advice : above all don't expect to do everything in one go, be patient. To avoid wasting time, remember to bring all the information required (otherwise you will be made to go back!) and make sure you note the opening hours.

Note: each formality has already been explained above . So for addresses, hours, documents etc., refer to different points above.

2. International Relations

The International Relations Service :

- *Marie-Pierre Favre, Head of International Relations*
- *Joëlle Silvestre, assistant*

Marie-Pierre Favre : 04 79 25 33 40, e-mail : mp_favre@esc-chambery.fr and Joëlle Silvestre : 04 79 25 33 51, e-mail : j_silvestre@esc-chambery.fr, are present to help and accompany you throughout your stay. As soon as you arrive at the School, they will greet you and take you through the enrolment procedure.

You must provide :

- *2 passport photographs*
- *medical insurance certificate (social security, E128)*
- *Civil liability insurance*
- *Birth Certificate drawn up by your own country (translated into French) (non EU students)*

3. Registrar's office

After settling admission formalities at the International Relations, the first thing you have to do is to report to the registrar's office (*Service de scolarité*) where Maryse Ferlin will register your enrolment : 04 79 25 33 45, e-mail : m.ferlin@esc-chambery.fr.

From that time, she will give you proof of your enrolment at ESC Chambéry :

- **French student card** (gives subsidised rates : university restaurant, bus, and cinema..)
- **certificate of your enrolment at the school**
- **certificate of regular attendance**

All these documents you will require to complete administrative formalities. But before starting, do not forget to make photocopies...just in case!

C : COST OF LIVING

1. Money

The currency used in France is the Euro (€)

- 1 € = USD 1.23 (June 05)
- 1 € = 100 centimes (cts) = centimes

Coins :

- bronze coins : 1 ct - 2 cts - 5 cts
- yellow coins : 10 cts - 20 cts - 50 cts
- two - color coins : 1 €, 2 €

Bills :

- 5 € - 10 € - 50 € - 100 € - 200 € - 500 €

2. Examples of expenses

EXAMPLES	QUANTITY	PRICE (€.)
Butter	250 gr.	1,70
Milk	1 litre	0,95
White bread	500 gr.	2,40
Sugar	1 kg.	1,80
Eggs	6	1,00
Cereals	1 kg.	2,40
Coffee	250 g	1,20
Orange juice	1 litre	1,30
Pasta	1 kg.	1,40
Canned beans	220 gr.	1,60
Frozen fish	400 gr.	2,50
Meat	1 kg.	8,40
Cheese	1 kg.	10,50
Yoghurt (8 pots)	1 kg.	2,50
Toothpaste	75 ml	1,50
Soap	4 × 125 gr.	0,60
Shampoo	250 ml	3,00

Typical Budget per month for accommodation : € 400, allowances not being taken into account.

3. Meals

For lunch, in school, you can choose to eat at :

- **University canteen:**
Savoie Technolac
04 79 25 22 83
Opening hours : Monday to Friday = 11:30 -13:30 and 18:00 -19:45
Ticket : 2,65 € for a meal
→ First course, meat/fish, vegetables, cheese, dessert
- **School Cafeteria: Tec Café**
Savoie Technolac
04 79 25 35 38
Opening hours : Monday to Friday = 7:30 - 16:30
Special student prices
Pizzas, sandwiches, salads. Daily special: 6,50 €
- Or you **can** bring your **own lunch** to eat at school.

As regards restaurants, Chambéry offers a diverse choice and numerous specialities. Everyone can find something to their liking and discover new tastes. Check the Passe-Montagne guide for a complete listing of restaurants (addresses, opening hours, prices, specialities).

Here are some addresses :

- **Crêperie le Menhir** – Carré Curial, free « Kir » with Passe-Montagne card
- **La Boîte à Pizza** – Place Monge : pizza specialities to eat-in or takeaway, 15 % discount with Passe-Montagne card
- **Le Petit Bouchon** - rue de Lans : French and Italian specialities
- **Le Sporting** : Savoy specialities, local food
- **La Spaghétéria** : pizza, tartiflette, Tiramisu maison, filled pasta
- **McDonald's** : fast-food
- **Quick** : fast-food

4. Passe-Montagne discount card

The Passe-Montagne guide is created by students of ESC Chambéry for all students. It lists shops in Chambéry and Aix-les-Bains which offer student discounts.

On the whole, there are more than 400 discounts for shopping, leisure, sports, restaurants, services, etc, listed within its pages.

The guide is freely delivered to students, it is available here at the School. In order to benefit from the discounts, you just buy the Passe-Montagne card for 3€ (2004/05 price).

D : ACCOMMODATION

1. Useful Addresses

- **Point Logement OSE**
123 rue Michaud
73000 Chambéry
04 79 70 01 05
➔ Help in finding and applying for accommodation. You need to buy their subscription card (€55) which gives you access to their information with regards to accommodation, jobs and give you a few tips in different shops.
- **Chambéry Tourist Office**
24 boulevard de la Colonne
73000 Chambéry
04 79 33 42 47
➔ Private accommodation ads, consultations 9-12am and 1:30-6pm. List of estate agencies. Free information
- **Savoie Information Jeunesse**
79 place de la Gare
73000 Chambéry
04 79 62 66 87
➔ Free information for young adults. Open Monday to Friday. Private ads can be consulted
- **Housing Service - Chambéry Town Hall** 04 79 60 21 40. This has details of various student residences in Chambéry
- **Agencies**
There are more 60 agencies in Chambéry. Choosing an agency will guarantee professionalism, but the fees are higher. Certain agencies offer subsidised rates for students.

You can consult the **private ads** in the free weekly newspapers: *Le 73*, *Info Annonces*, *Plus Contact*.

- **Private Student residences** (see details page 46).

WARNING : A Guarantor *is required for almost all accommodation situations. This is a person that vouches for the student and who lives in France or in the EU He/She must be a European citizen and must be able to prove that he or she has a monthly income at least equal to 3 times the amount of the rent. If you have no guarantor you will have to pay your rent for the whole year in one payment in advance.

2. Accommodation via the School

➤ Via the Student Union (BDE)

The student Union can let you have a list of flats to rent or flats to share. Here is their email address : bde@esc-chambery.com

Do introduce yourself as being an Exchange student and send a copy of your email to Joëlle Silvestre : j_silvestre@esc-chambery.fr

➤ Via the International Relations Department

Joëlle Silvestre can book for you a room in the **University Residences Halls (CLOUS)**. However you need to inform her in May or early June the latest for the Autumn semester and in November for Spring.

This is a state funded service which offers of accommodation range from a single room (with or without private bathroom) to flats to share (2, 3 or 4 rooms, kitchen and bath). Rent prices go from €100 to €280 per month (2004/05 prices), housing benefits are possible.

You will be asked a deposit equivalent to one month of rent upon arrival. ESC Chambery can act as your **guarantor** and shall ask you a cheque equivalent to one month rent also to do so. This cheque will be given back to you at the end of your stay as well as the deposit, unless you have debts with the CLOUS or have deteriorated something in the accommodation.

3. Student residences

Hotel Curial

371 rue de la République- 73000 Chambéry
. 04 79 60 26 00 - Fax : 04 79 60 26 01 – E-mail : curial@antaeus.fr

- rooms equipped with kitchen (crockery, fridge, oven, hot-plate), bathroom, direct telephone

	1 night to 30 nights	Fr 30 to 90 nights
20m2	€30/night	€20/night

For all stays exceeding 2 months, a housing allowance ('ALS') of around 150 € is payable to students. This is paid by the Housing Office (on the basis single flat rental levels)
Deposit required for all stays over 1 month.

Les Lauréades

348 rue de la République - 73000 Chambéry
. 04 79 85 24 84 - Fax : 04 79 33 20 41 Internet : www.laureades.com
(possibility of reservation)

Located in the heart of Chambéry, the two student flat halls « Les Lauréades » and Prince Eugène provide comfortable and fully-equipped flats : office, corner kitchen with fridge and hotplates, bathroom, ...and in most flats, sofa-beds, armchair, table, chairs, crockery and mini-oven.

The surface area varies from 16 to 45 m², and the rents are from 343 to 527 € including utilities but not electricity. There are various types of accommodation from studios to flat to share.

Both halls propose daily services : sports, video room, launderette. Possibility of ALS.

ARPEJ Univercity

402 rue de la République - 73000 Chambéry
. T 04 79 70 82 00 F 04 79 85 66 69 Internet : www.univercity.fr

- flats 19 to 24 m² : kitchen, bathroom, telephone, TV for hire, sheets not supplied

Prices for flats 19 to 24 m² : from 368 to 437 € per month, everything included except electricity. Possibility of APS, around 130 €.

Les Studélites

Résidence Malraux
42 rue Ménabrée & 11 rue du Battonnet - 73000 Chambéry
. 04 79 75 19 82 FAX : 04 79 85 23 13 Internet : www.studelites.com

Price : from 375 to 400 € per month, everything included, except for electricity (23 to 30 € for 18m²)

Fee : 125 €. Deposit : 470 € (returned at the end of lease).

For foreign students, full payment in advance, arrangements are possible for students coming from the euro zone, please get in touch with the residence as soon as possible.

All flats are furnished and all the residences are situated in the center of Chambéry with good bus connexions.

Beware all prices given are susceptible to change.

E : OTHER INFORMATION

1. Working in France

The right to work in France for students is generally allowed if they are enrolled in an institution that gives them access to the student social security system. The law allows you to work a maximum of 850 hours per year, this is equivalent to a part time job during the week (16 hours a week) or full time work for 3 consecutive months. French and EU students have no peculiar formalities to carry out.

However, EU students coming from the 10 New Member States will have to ask for a residence permit and therefore will need to stick to the formalities mentioned on page 36 of this guide, and therefore will need a birth certificate.

Finally EU students from the 10 New Member States as well as students from outside the EEA will have to obtain a "promise of employment" (promesse d'embauche), which will allow them to apply for the APT "Temporary Work Permit" (autorisation provisoire de travail).

Applications for the APT should be made to : Direction Départementale du Travail, de l'Emploi et de la Formation Professionnelle (DDTEFP), Carré Curial, Chambéry)

2. Transportation

➤ Paris Lyon St Exupéry

Daily flights Paris /Lyon

Student price : from €108 to €269 return ticket, then there is train (see below SNCF) or bus (Tel Bus station 04 79 69 11 88) connexion to Chambéry

➤ Chambéry Train Station SNCF 04 79 60 97 99

Schedules, prices, bookings : www.sncf.fr

Young person's card (12 - 25 years old) : 49 €, entitles holder to reduction of 25 or 50% according to time of travel. Valid for 1 year. 08 36 67 68 69

Carte "coup de foudre"(up to the age of 26) : 30€, entitles to 50% reduction on all journeys in the Rhône-Alpes Region.

➤ Bus : Service des Transports de l'Agglomération Chambérienne (STAC)

04 79 68 67 00

- Amphi card : €119/year + bus card : €2/year
- book of 10 tickets, student price : 5 € + bus card : €2
- line 9 :Jacob Bellecombette- Eléphants - Savoie Technolac / Le Bourget Plage (till 8:00 p.m.)

➤ Taxi (station exit) : practical but expensive.

➤ Car Rental: charged by day or by kilometre (+ 21 year old, valid driver's licence).

➤ Cycle-paths : developing more and more with one between Chambéry and Technolac.

3. Miscellaneous

➤ Emergency phone numbers

Police :	17
Fire brigade :	18
SOS Medicine :	04 79 69 46 46
Emergency SAMU :	15
European Emergency Number :	112
Chambéry Hospital :	04 79 96 50 50
Poisons Units :	Lyon 04 72 11 69 11 - Grenoble 04 76 42 42 42

➤ Telephone service

Telephones can be installed easily and quickly for a fixed charge (about 40 €). You can either rent a telephone from the phone company or you may purchase your own equipment (basic model from 20€). Either way, you will receive the bill every 2 months.

If you don't have a telephone at home, you can use public phone boxes, throughout the town. You need a phone card that you can buy in every post office or in most newsagents or at the tobacconist's (120 units = 14,90 € and 50 units = 6,20 €).

Finally you can also buy a **mobile** : it is less expensive to take a subscription in France for 6 month or 1 year. For further information contact the different operators (Orange, SFR and Bouygues).

➤ Mail

The postage rate for France and for all the EC countries is 0,53 €. But for the non-European countries, you must go to the post office to weigh the mail (the price depends on the weight).

A postal code has been assigned to every postal area in France. The number appears at the end of the address before the name of the city. For Chambéry, it is 73 000.

➤ Electricity

All the small appliances operate on 220 volts. So before purchasing an electrical appliance to be used in France, check the voltage ratings are compatible.

F : EXTRA-CURRICULAR AND LEISURE FACILITIES

1. Sport

➤ **Bureau Des Sports** at the School (sports club of students)

It offers various sports activities within the School : rowing, aerobics, tennis, athletics, basketball, football, handball, rugby, volley-ball. It also organizes different outings : bungee jumping, climbing, paragliding, rafting, outing to the mountain, extreme sports...

➤ **School Ski Club** (students) at the School : (all "slope" sports : ski, surf...)

It stages many events : day's ski, week-ends in ski resorts, second-hand ski sale (gear at attractive price) and competitions.

➤ **Sporting Equipment of the city**

11 municipal gymnasiums in city and around, 7 municipal stadiums one which contains an athletic track.

Chambéry Olympic Stadium (S.O.C.) : rugby, football, handball, ice hockey.

Ice rink, Swimming-pool covered/ Swimming-pool uncovered (June-August).

➤ **Sports Clubs**

They propose several sports : golf, roller, baseball, softball, cricket, boxing, badminton, judo, archery, yoga, fencing...

And in comparison with the rich natural environment of Savoie you can try: riding, parachute, paragliding, rock-climbing, scuba-diving, sailing...

2. Shopping

In general, the shops are open every day, except Sundays and Mondays for some. The opening hours are 9am - 12am and 2pm - 7pm.

There are different kind of shops :

- **department stores:** *Galeries Lafayette*
- **hypermarkets/shopping centres:** *Carrefour or Leclerc, located in suburbs, where you can buy food, electrical appliances, clothing, furniture... and you can go window-shopping in the shopping arcade*
- **discount stores:** *Leader Price, near Carrefour, you can find cheaper food and domestic products*
- **small independent stores:** *chemists, butchers, newsagents... clothing/shoes shops... generally in the town centre*

3. Cultural activities

Chambéry has many places of interest: Médiathèque Jean-Jacques Rousseau, Espace Culturel André Malraux (movie and theatres), Charles Dullin Theatre, Castle of the Dukes of Savoie and the Holy Chapel, Savoie Museum, Fine Art Museum, Les Charmettes (Rousseau Museum), Museum of Natural History, and so on

- **Médiathèque Jean-Jacques Rousseau**: languages laboratory, space for the visually handicapped, CD/video, newspaper kiosk space – 6 €/year for students.
- **Espace Culturel André Malraux** : theatres,
- **Charles Dullin Theatre** : century XIX, Italian style decoration of auditorium.
- **Castle of Dukes of Savoie and Holy Chapel** : buildings of centuries XIIIe/XIXe.
- **Savoie Museum** : archaeology, art, ethnography + Memorial of the Résistance.
- **Fine Art Museum** : Italian painting, painting of German, Dutch, Flemish, French art schools and works of art of local artists.
- **Rousseau Museum (Charmettes)** : country house of Jean-Jacques Rousseau.
- **Museum of Natural History** : mineralogy, butterflies, birds, reptiles, fossils, shells and geology.

For further information please contact the Tourist Office . 04 79 33 42 47

N.B. : Museums offer in general student prices : so remember to bring your student card to benefit from it.

4. Other leisure activities

➤ Walk through the town

In the old town, Rue d'Italie, Rue Trésorerie, Elephants' Fountain, Rue Croix d'Or, the arches in Rue de Boigne, Place Saint-Léger, Rue Basse du Château, the Castle, Rue Juiverie... but also the cycle-paths.

Where can you get a breath of fresh air? At Le Parc de Buisson Rond, it is possible to go for a walk and find also riding, running, ice sports, skating, swimming, cycling on the cycle-path towards to Saint-André lake, and to Bourget du Lac.

➤ **Cinemas** : Full fare : 7 € - Student price : 5,10 €

➤ **Going out**

The students of the school often frequent certain bars in Chambéry : Bar du Comte Vert (Passe-Montagne discount), Bar de la Boule, L'Eden Park (Passe-Montagne discount), Pub Charly's, Hacienda Pub Rock, Le Pause Café.

As an indication, in a bar, on average :

- a beer costs between 1,5 and 2,5 €
- a Coca-Cola : 2,5 €
- a coffee : 1 €

There are parties organised by the students every month (between 4 and 9 € for BDE subscribers or between 10 and 15 € for others).

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