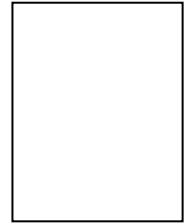




APPLICATION FORM

20 . . - 20 . .



MBA IN INTERNATIONAL BUSINESS MANAGEMENT

ADMISSION PROCEDURE

Step 1 – Application process

- Complete the application form including the documents on page 5, before mid-June.

Step 2 – Document review

- We will process your application on the basis of all the information provided and will let you know the outcome as soon as possible.
- In certain circumstances we may contact you to request further information.

Step 3 – Admission process

- Once your Application form has been assessed by the department, you will have a telephone interview.
- If accepted, an unconditional offer letter will be sent; you will also need to pay a deposit of 15% of the tuition fees, plus 120€ for administrative fees.

Step 4 – Admission letter

- After receiving the deposit, an admission letter will be sent for your visa application.

Step 5 – Visa, fees and accommodation

- If you wish to apply for accommodation, a reservation fee of 500€ and one month's rent must be sent with your accommodation request form.
- The certificate of accommodation to confirm the application will then be sent
- Once the visa is obtained, the deposit will be considered as part of the tuition fees.

In case the visa is not obtained, our Business school will retain the administrative fees and the accommodation reservation cost. The 15% deposit of the tuition fees will be reimbursed.

- In case of non-payment of the remaining tuition fees before the first day of school, the student will not be allowed to attend classes.

Personal details

Last (family) name

First name Date of birth/...../.....

Nationality Gender

Permanent personal address

Current address (if different)

Phone number

E-mail

For administrative use only

Application form received on the :

Application form completed

All documents received

Missing documents:

Date of telephone interview :

Evaluation of telephone interview: /20

Studies completed

Please note: A 3 year-Higher Education Degree and 3 years of professional experience in a middle management position are required for all applicants before enrolling in Chambéry Graduate School of Business MBA in International Business Management

Academic Year	Course / Subject studied	Institution, name and address	Diplomas / degrees obtained (if applicable)

English language proficiency

Please provide a test score corresponding to the language requirements of the course program you are registering for. (Include a photocopy of the official test certificate with your application)

Test	Date	Score
IELTS		
TOEIC		
TOEFL		
OTHER		

Work experience

Please give details below

Dates	Company	Position

Letter of interest

Please explain, in English, why you apply for the Chambéry Graduate School of Business MBA in International Business Management and how you hope to benefit from this year of studies.

Date and signature:

Checklist of documents/details to send with this application

- 2 identity photos
- Copies of Diplomas or Certificates proving the completion of your 3-year degree
- Curriculum Vitae
- Details and certificates to prove your 3 years of professional experience in a middle management position
- Certificates of English Language Test results
- if requested: the accommodation request form

Contact details and address of the school

For more information: info@esc-chambery.fr

Groupe ESC Chambéry Savoie
Savoie Technolac
12 Avenue du Lac d'Annecy
73381 LE BOURGET DU LAC CEDEX
France
Tél. +33 4 79 25 32 54
Fax. +33 4 79 25 33 54

ACCOMMODATION REQUEST FORM

I, the undersigned, request that accommodation be reserved for me, on the,
understanding that the costs and any related charges (rent, damage deposit, electricity, water etc)
remain my responsibility and not that of ESC Chambéry.

Prices:

The average price for an individual room is between 200 Euros and 450 Euros

French housing subsidies can reduce the rent by 15% to 50% for those who are eligible.

Typically student accommodation is found in Chambéry and Aix-les-Bains, with self-catering facilities,
bathroom, and an individual bedroom. Rent must be paid in advance.

ESC Chambéry is responsible for locating available accommodation, at the best available rates, and to
act as intermediary between the landlord and the student for contractual matters. ESC Chambéry
does not own student accommodation, and this service can only be provided as long as the rent due
from students is paid when requested.

Name and permanent address of student

.....
.....
.....

I have read and understood the conditions of the accommodation reservation above.

DATE.....SIGNATURE.....

Name and address of the person who will provide the funds for student's rental during the period of
study in Chambéry.

.....
.....

I have read and understood the conditions of the accommodation reservation above.

DATE.....SIGNATURE.....